

Renewal and Recreation Budget Monitoring Summary

2015/16 Actuals £'000	Division Service Areas	2016/17 Original Budget £'000	2016/17 Latest Approved £'000	2016/17 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	R&R PORTFOLIO							
	Planning							
Cr 19	Building Control	69	69	19	Cr 50	1	Cr 50	0
Cr 168	Land Charges	Cr 131	Cr 131	Cr 140	Cr 9	2	0	0
589	Planning	671	636	666	30	3	0	0
1,568	Renewal	1,888	1,927	1,927	0		0	0
1,970		2,497	2,501	2,472	Cr 29		Cr 50	0
	Recreation							
2,192	Culture	1,710	1,698	1,698	0		0	0
4,610	Libraries	4,495	4,745	4,745	0	4	250	0
263	Town Centre Management & Business Support	251	293	293	0		0	0
7,065		6,456	6,736	6,736	0		250	0
9,035	Total Controllable R&R Portfolio	8,953	9,237	9,208	Cr 29		200	0
Cr 13,572	TOTAL NON CONTROLLABLE	2,353	2,353	2,354	1		0	0
2,281	TOTAL EXCLUDED RECHARGES	1,958	2,177	2,177	0		0	0
Cr 2,256	PORTFOLIO TOTAL	13,264	13,767	13,739	Cr 28		200	0

Reconciliation of Latest Approved Budget

£'000

Original budget 2016/17

13,264

Local Implementation Plan	47
Biggin Hill Memorial Museum	47
Biggin Hill Noise Action Plan	55
New Home Bonus expenditure for Regeneration	182
New Home Bonus expenditure for TCM	42
Transfer Renewal budget to Commissioning	Cr 62
Salary from Culture to Commissioning	Cr 58
Drawdown from Central Contingency (Libraries saving)	250

Latest Approved Budget for 2016/17

13,767

REASONS FOR VARIATIONS

1. Building Control Cr £50k

For the chargeable service, an income deficit of £175k is anticipated based on information to date. This is being offset by a projected underspend within salaries of £150k arising from reduced hours and vacancies, as well as running costs. The projected deficit of Dr £25k will reduce the cumulative surplus on the Building Control Charging Account to £105k.

Within the non-chargeable service, as a result of delays in appointing to vacant posts, there is a projected underspend of Cr £50k.

2. Land Charges Cr £9k

A projected deficit of Dr £50k for income, is mostly offset by underspends on the Charging Account Cr 35k due to vacancies and underspends on Supplies and Services Cr 10k. The net deficit of £5k will be carried forward as the cumulative balance in the Charging Account.

There is a projected underspend of £9k on the Non-Chargeable budget due to vacant posts.

3. Planning Dr £30k

Income from non-major planning applications is above budget for the first six months of the year, and a surplus of Cr £130k is projected for 2016/17. For information, actual income received for April to September is £50k higher than that received for the same period last year.

For major applications, £165k has been received as at 30th September, which is £21k lower than compared with the same period in 2015/16. Planning officers within the majors team have provided a schedule of additional potential income that may be received in the coming months of approximately £537k. A surplus of Cr £20k is projected from major applications at this stage of the year, allowing for delays and other items not being received.

Currently there is projected surplus income of Cr £50k from pre-application meetings due to higher than budgeted activity levels. For information, £97k has been received for the first six months of the year, which is similar to the same period in 2015/16.

There is a projected overspend within employee-related costs of Dr £120k for planning officer and Dr £30k for planning enforcement staff. This is due to the recruitment of additional temporary staff in order to assist with the current increase in volumes of planning applications and enforcement.

Additional costs have been incurred for specialist consultancy advice on planning applications for agriculture and ecology matters, as well as for planning appeals. This is projected to be approximately £110k for the year due to major appeals for Conquest House and Flamingo Park of which most of the work will be carried out by March 2017. This is partly offset by a surplus of £25k projected for other miscellaneous income within Planning.

Summary of variations within Planning:

	£'000
Surplus income from non-major applications	Cr 130
Surplus income from major applications	Cr 20
Surplus pre-application income	Cr 50
Surplus from miscellaneous income	Cr 25
Additional temporary planning staff	115
Additional temporary planning enforcement staff	30
Consultants costs	110
Total variation for planning	<u>30</u>

4. Libraries £0k

In January 2016, officers reported that the savings previously projected for 2016/17 were unlikely to be achieved in this financial year as a result of the business model submitted by the tenderer, and the timetable and potential lead in time requested by the tenderer for contract mobilisation. On 18th October 2016, Executive agreed a drawdown of £250k from Central Contingency as the assumed savings will not be achieved in 2016/17.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers with a contract value over £50k have been actioned:

- 1) £20,050 consultancy cost for the Exhibition capital scheme; cumulative value £58,960.
- 2) £42,000 for supplying and maintaining data connections to libraries: cumulative value £168,000.
- 3) £14,760 for Cleaning services for libraries; cumulative value £220,520.
- 4) £23,100 Guard cover to maintain security and out of hours alarms at all libraries; cumulative value £127,050.
- 5) £8,250 for support and maintenance of RFID automated sorters at 3 libraries; cumulative value £68,240.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.